



A Parent/Guardian handbook

**from: RezYouth/RezKidz Director
Heather Dorn**

**RezNursery Director
Trea Barber**

Restoration Church provides a means for children to hear the life-giving message of Jesus, develop a genuine relationship with God, build a biblical foundation for their lives, grow with friends and leaders, and just love being at church.

Our RezKidz Ministry is committed to creating a wonderful environment for infants/toddlers through 5th grade. A place where children can discover and develop a passion for God through worship, Bible teachings, and a variety of fun activities.

We believe the best way we can help your children develop a strong spiritual foundation is by partnering with you, their family. Together, we can help encourage, train, and pray for them as they grow in their faith.

We are so blessed to have our awesome RezYouth/RezKidz Ministry Director Heather Dorn, our wonderful RezNursery Director, Treasa Barber, along with amazing volunteers each week that help make our Children's Ministry a joyous experience for all.

I have no greater joy than to hear that my
children are walking in the truth.

3 John 1:4 NIV

Getting started

Check-in at RezKidz Station

First time? Welcome! We are so glad you are here. During registration, we will add one parent/guardian, a phone number and each child into our church database. We encourage you to fill out a connection card online or by hand to complete additional family information. Online: REZFORMS in [Home - Restoration Church of Munford TN \(therestorationchurch.net\)](https://therestorationchurch.net)

Returning? Yay! We are so glad to see you each time. You will be able to use the church center app after the first check in. Whether this app is used or not, check-in is a breeze. Someone will be at the station to help.



Install the app from the app store on your phone and follow the instructions to use it under Restoration church. Then use the check-ins tab/option and check the boxes of who will be checking in. This includes volunteers too. Touch the submit tab and see a ready for check-in notification with a QR code. When you come to the Check-in Station our scanner will be ready for you to scan the QR code from your phone.

Name and Security Sticker

Each volunteer and each child is given a name sticker to wear in a visible part of clothing (shirt, pants, etc.).

One alpha/numeric security sticker that matches the one on each child's name sticker will be given. You could end up with more than one security sticker for other children you check in when bringing your child's friends from another household at our church or not from our church. Your security sticker(s) can be worn in a visible part of your clothing or just hold it in your hand when ready to show when asked by a lead/volunteer while picking up children.

Check-in completed

RezKidz area and rooms

Once checked in, if the brown door to RezKidz area is closed, please stay clear of the foyer/Check-in Station to give room for those that still need to check in. Stay on the other side of the double white doors and wait until brown door has opened as you are notified with a go ahead to enter the RezKidz area and applicable rooms.

The RezNursery will be available to receive little ones at 8:45am for 9am service, 10:45am for 11am service, and 6:45pm on Wednesdays. Please don't take them to the playground. Nursery leads will determine if/when little ones can play in the playground during Sunday service and Wednesdays.

Our room leads/volunteers will be eagerly waiting to help children get settled in.

Age/Grade Groups:

RezNursery - infants to age 3, sometimes age 4 if not yet ready for Pre-kindergarten.
PrezKidz – Pre-kindergarten and Kindergarten.
RezKidz – 1 st through 5 th grade.

Rooms with times and days:

RezNursery - 9am and 11am service and on Wednesdays
PrezKidz Room – 11am service and on Wednesdays
RezKidz Room – Sundays for 9am and 11am service and on Wednesdays (note: 9am service, PrezKidz join RezKidz).

Our RezKidz Playground

Wahoo! We have an awesome playground. Thank you to all those who made it possible. What is it used for? That's easy, learning about God through play and having fun. So awesome!

Sundays:

9 am and 11am service, if time permits and the weather outside is good after their Bible lesson, the children will be escorted to the playground by room leads.

Wednesdays:

Playground will be available for play from 6:30pm, weather permitting until room leads escort them to their rooms.

Children must be checked in at Check-In station. Only route to the playground is through the RezKidz area.

If you have any questions, please contact Heather Dorn.

Drop-off info

Except for first timers, Rezkidz are welcome to enter the RezKidz area and head to their room without an escort, as long as the parent/guardian is okay with this. The child needs to show their name sticker to a volunteer at the check-in station and let the room lead know they have arrived.

Parent/guardian/approved adult are required to escort RezKidz first time and always escort their PrezKidz or infant/toddler to their room.

Let the room leader(s) know when you bring children other than your own to church and also let them know who will be picking those children up. This includes friends from other households that are regular attendees and guests that do not normally attend Restoration Church.

Only pass any additional security sticker(s) to the parent/guardian of your child's friend(s) if they are at church to pick up their child/children.

The children love to be in the Worship Center for praise songs to Jesus. When the service starts our room leads/volunteers will escort RezKidz to the Worship Center so they can all engage in the worship music. The children are then escorted back to their rooms for their lesson and activities. For 11am service, PrezKidz will remain in their PrezKidz room during worship music.

Parents/guardians are welcome to keep their children with them until after the worship music is over. Children can join the rest as they leave the Worship Center with room leads unless parent/guardians would rather escort them. Please escort your PrezKidz and little ones to their rooms.

Late arrival check-in

If you check in during worship music, except for PrezKidz at 11am service, you can find children with their leads/volunteers on the left side of the Worship Center in 2nd row and back from the front. They usually stay until after 2nd or 3rd worship song.

If you arrive on a Sunday and there is nobody at the check-in station, please see someone at the information desk in the fellowship area. On Wednesdays, see a room lead in the children's area.

We ask that you let the room leads watch your RezKidz and PrezKidz. Parent/guardians remaining in the room is not necessary unless they are scheduled as volunteers. We will do everything we can to ensure your child/children are comfortable and have a wonderful experience with the lesson and fellowship with others. If we need you to come back and see to your child, we will let you know.

Early pick-up or needed visit

We understand that at times you will need to pick up your child/children early, while Sunday service or Wednesday program is in progress and also sometimes need to check on your child in the nursery. We will make sure you can get in the RezKidz area/rooms. If nobody is at the check-in station, please see someone at the information desk on Sundays, and the room lead on Wednesdays.

Pick-up info

Please look for posted a sign at check-in station. When the Sunday service ends, someone will be there shortly to let you in the RezKidz area. On Wednesdays, if nobody is at the station, please proceed to the RezKidz area and your child/children's room(s).

Please have your security sticker ready to show when asked by a volunteer at the check-in station and in the RezKidz area/rooms. Also, A face to face with the room lead(s) is always really great to ensure they know you are picking up your child/children.

When staying for 11am service, children staying need to keep their name sticker on and you keep your security sticker. These children cannot remain in the RezKidz area/rooms between services. Please pick them up. They can return at 10:45am, as long as room leads are ready.

Important Safety Information

Safety is Essential

We care so much about the safety and well-being of children as well as our Children's Ministry Director, and volunteers serving in our RezKidz Ministry.

We don't just let anyone serve. We ensure all volunteers understands our written policy and is properly screened with a background check before being allowed to serve in our RezKidz Ministry.

Safety support

As we strive to keep everyone in a safe environment in the RezKidz area, your support in helping us do so, is greatly appreciated and will really help contribute to ensuring our focus on safety is successfully accomplished.

Who can Drop-off and Pick-up children

Parent of child, guardian or another adult allowed by a parent/guardian to drop off and pick-up children. Exception: A responsible high schooler can drop off and pick up their sibling(s)/relative(s). They should have a security sticker.

Please let the check-in station volunteer know when you want to add someone in your trusted person list to drop off and pick up your child/children. Please keep in mind, a person you want to add may need to also be approved by Heather Dorn.

We don't want just anyone in the RezKidz area. We want to make sure all the children and the lead/volunteers(s) feel safe when others come in. Please let the check-in station volunteer know when staying for the 11am service.

Food and drinks

Children can bring their breakfast in the RezKidz area on Sundays. Please don't bring glass bottles/containers in this area. Snacks will be provided for RezKidz and PrezKidz by room leads on Wednesdays. Food/drinks are not permitted in the playground.

Bringing children to their room.

As already mentioned above parent/guardian/approved adult must escort RezKidz first timers and always escort PrezKidz and infant/toddler(s) to their room.

Let's keep RezKidz area safe while children are present

After arriving in their rooms, unless escorted by leads or an authorized person, children should not leave the RezKidz area.

Face to face contact with room leads for pick-ups will help ensure room leads know you are there for pick up.

Always be ready to show your security sticker(s) in case asked. If you lose it, which can happen, your back-up can be a picture ID like your driver's license.

Children are to wear their name sticker until picked up to go home. If your child loses their name sticker or it gets damaged, which does happen too, please get another one from the volunteer at the check-in station.

Middle and High school students do not belong in the RezKidz area or playground unless already approved by Heather Dorn or Treasa Barber to serve as a volunteer in one of the rooms or the playground, or when allowed to pick up sibling(s)relative(s).

Only those authorized can be in the rooms and hallways until all children have been picked up. This area is not a place to be moving about while children are in and around their rooms. Exceptions include Pastor, admin, authorized volunteers, and staff. Also, when children are picked up early or a parent/guardian wants to check on a child. But, again, please limit child visits. If a parent/guardian is needed, a lead will ensure that you come back to help. If you think your child might be missing you in the nursery or vice versa, it's totally okay, to check anytime.

In order to reduce foot traffic and help keep children safe, please limit only one to drop off and pick-up, unless you need help carrying your children. If you only have a middle or high schooler to help, that would be another exception, but such person, needs to stay with you while you are in the RezKidz area while you are there.

Look for posted signs at the check-in station when there is nobody there.

Our children's area including classrooms are monitored by security cameras.

Special Needs

We have loving hearts for children that may require extra attention. We will do everything we can to make your child feel comfortable and be included as much as possible in children's activities. If you have a child with special needs, please contact Heather Dorn so that she can help you and your child, by knowing what to expect and what is needed.

Director's Office of RezYouth/RezKidz

Check-In Station is not to be used as a hang out area for RezYouth while RezKidz are being checked in/out.

(Sundays 8:30am until all RezKidz are picked up)

(Wednesdays 6pm until all RezKidz are picked up)

Enter this office only when the Director is inside and ready to invite you in. And only exit out of the door in this area, not the door in the hallway of RezKidz area unless Heather is with you or you are serving as a volunteer at the time you visit Director Heather Dorn in her office.

Questions/Assistance

Ministry Contact info

RezYouth/RezKidz Ministry Director: Heather Dorn
(518) 221-6088 email: heather@therestorationchurch.net

RezNursery Director: Treasa Barber
(901) 355-2238 email: treasabarber1@yahoo.com